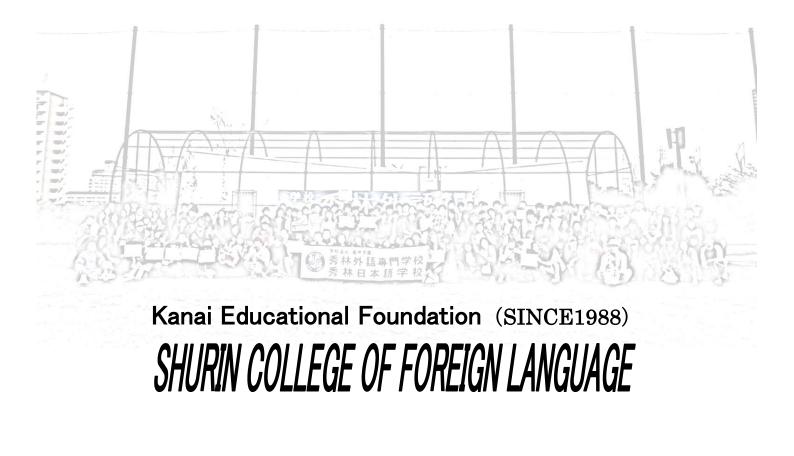
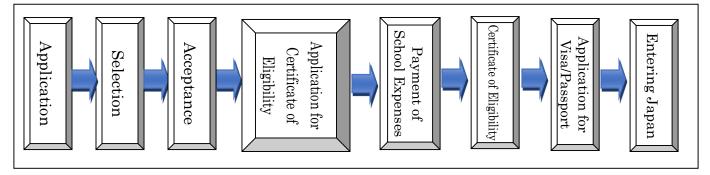
Application Guide 2015



▼ Procedures



▼Necessary Documents (Documents (1) to (9) are compulsory)

①Application Form
②Selection Fee(JPY25,000-)
③5 Photos(4cm×3cm)
④Personal Record(3 pages)
⑤Graduation Certificate (High School/University)
⑥Academic transcript (High School/University)
⑦Certificate of Japanese Study (JLPT, J-test, NAT-test, etc.)
⑧Photocopy of the front page of the passport (if applicable)
⑨Birth Certificate

[If the guarantor outside Japan pays the school and life expenses]

Deledge and Explanation Circumstances Leading to Sponsor's Decision to Pay Expenses for Student
Official document that proves the relationship between the guarantor and the student
Certificate of the balance of the guarantor's bank account
Guarantor's job certificate and the proof of her/his annual income
Copy of bank book of name of the financial sponsor (3 years)

[If a guarantor in Japan pays school and life expenses]

Pledge and Explanation Circumstances Leading to Sponsor's Decision to Pay Expenses for Student
①Certificate of the balance of the guarantor's bank account
②Guarantor's job certificate
③Guarantor's tax payment certificate
④Official resident card
⑤Copy of bank book of name of the financial sponsor (3 years)

Please put Japanese translations on the all documents written excluding Japanese.

▼Course Details

Course Names	Starting Month	Duration	Number of Students	Qualification Requirements	
A Course	April	1 Year	120	 The applicant is required: Toapply within 5years since s/he graduated from university/high school, To hane completed at least 12years of 	
B Course	October	1.5 Years	40	official school education, •To have studied Japanese for at least 150 hours or to have passed JLPT, J-test,NAT-test,etc.	

▼Application Closing Date and Time

Course Names	Application	Closing Date and Time	
	First time	Friday, 6 November, 2015	
A Course	Second time	Friday, 11 December, 2015	
	Third time	Friday, 22 January, 2016	
B Course	First time	Friday, 8 May, 2015	
	Second time	Friday, 12 June, 2015	
	Third time	Friday, 24 July, 2014	

▼School Expenses (1 year)

Courses	Admission Fee	Tuition Fee	Facility Maintenance Fee, etc	Student Activity Fee	Total
A Course (1 Year)	JPY50, 000-	JPY620, 000-	JPY30, 000-	JPY10, 000-	JPY710, 000-
B Course (1.5 Years)	JPY50, 000-	JPY930, 000-	JPY450, 000-	JPY10, 000	JPY1, 035, 00-

▼How to apply

	[Application from the outside of Japan]		
	Only those who passed the examination at the local place specified by school		
How to apply	can do application and Application for Certificate of Eligibility. When a		
	successful candidate or a representative does application and Application for		
	Certificate of Eligibility, please mail required documents to a school.		
Selection	Selection of candidates by paper examination		
Selection	Interview		
	Shurin College of Foreign Language (Student collection division)		
Application place	4-7 Ojima 3-chome, Koto-ku, Tokyo 130-0026 JAPAN		
	Tel 03(3638)7511 Fax 03(3638)7515		
	E-mail: <u>lee@shurin.ac.jp</u>		
	Weekday (Monday ~ Friday) 9:00~17:00		

▼Others

Certificate of Admission and other procedures	The applicant or his respective agent is required to transfer school expenses (Admission Fee, Tuition Fee, Facility Maintenance Fee and Student Activity Fee) in full into school's bank account once the applicant's Certificate of Eligibility is issued by the Tokyo Immigration Bureau. After the school confirms the money transfer, the school will send the original copies of Certificate of Eligibility and Certificate of Admission to the applicant or his respective agent. Selection Fee, Admission Fee, Tuition Fee, Facility Maintenance Fee and Student Activity Fee are NOT refundable under any circumstances. However, if the applicant's application for the Student Visa is rejected by the respective Consulate Office of Japan and he cannot enter Japan as a result of that, the school will return the amount of money which is equivalent to 100% of Tuition Fee, Facility Maintenance Fee and Student Activity Fee to the applicant (please note: the money transfer fee and all the other fees which are charged by bank/s will be deducted from the money which is to be returned to the applicant).
Visa Application Procedure	The applicant is required to contact the respective Consulate Office of Japan and apply for the Student Visa at his own responsibility when he receives the original copies of his Certificate of Eligibility and Certificate of Admission.

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